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Table of Contents

Voices from the Field: Recommended Transition Strategies for Students and School Staff Lauren Lindstrom, Jenny Paskey, Jeri Dickinson, Bonnie Doren, Claire Zane, and Pam Johnson	4
Indiana Secondary CTE Instructors' Perceptions of Program Expectations, Modifications, Accommodations, and Postsecondary Outcome for Students with Disabilities Michael W. Harvey, Samuel E. Cotton, and Kourtland R. Koch	16
Notes from the Field: Effective Practices for Students with Autism Spectrum Disorders Richard L. Simpson	33
Notes from the Field: Effective Transition Planning for Learners with Autism Spectrum Disorders Approaching Adulthood Peter F. Gerhardt	36
Notes from the Field: Ten Things Every Child with Autism Wishes You Knew Ellen Notbohm	38
Notes from the Field: Resources for Educators, Families, and Individuals with Autism Spectrum Disorders	41

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Author Guidelines for JVSNE

Purpose

The purpose of the Journal for Vocational Special Needs Education (JVSNE) is to advance the professional development of personnel in the field who are engaged in educating students from wide variety of special populations with an emphasis on educators, service providers, staff, and administrators who provide education or training for students preparing for the workforce and postsecondary education. Consistent with our purpose, we seek to publish articles that assist personnel who provide education or services to special population students from a diverse array of education or training settings. Articles should be centered on one of the following objectives: a) illustrate practical information; b) provide resources for the classroom or training setting; c) provide tools for the classroom or training setting; and d) report research.

JVSNE has an open submissions policy and seeks manuscripts from the field on a wide variety of practical issues confronting special needs personnel and the individuals they serve. We encourage submissions that include multiple authors representing the diversity of professional roles within the field.

We seek to publish original work that describes action research, research with an applied focus, specific instructional and management interventions. We also seek articles that help us understand underrepresented points of view, (i.e. foster care issues, Native American education issues, incarcerated youth issues) issues concerning service delivery, curriculum, and roles; strategies for fostering professional development; information pertaining to state and federal legislation that impact services from a variety of entities servicing special popula-

tions (i.e. vocational rehabilitation legislation, the McKinney Homeless Act, Juvenile Justice Act); and issues related to the effectiveness of workforce education and training for special populations. Manuscripts on these, as well as additional topics, will be accepted at any time.

Guidelines

STYLE

Focus must be on the practical application of knowledge for special populations and those professionals who work with individuals from this category in any capacity related to workforce education and training, postsecondary education, or workforce education and training issues. We encourage authors to avoid jargon that may only be understood by one professional field working with those populations and to be mindful that the journal audience is diverse in its training and background because the personnel from the field of special populations are diverse.

We seek manuscripts that have a central message, that are pertinent to the professionals within the field, that are research based (either from hardscience research, or qualitative action research in the classroom or training setting) but that are written in a way that will allow individuals within this field, whether novice or advanced in their knowledge, to utilize the information in their professional capacity with special populations. When research from other individuals is included in the manuscript, it must be properly cited in accordance with the American Psychological Association Manual (5th edition).

FORMAT

Manuscripts should be well organized, follow a central theme, and be written in a direct, clear style. All materials must be typed, double-spaced, including

quotations and references, in 12 point font with one inch margins. Table and figures should be clearly labeled and, if they are from other research, should be cited appropriately.

LENGTH

Manuscripts should not exceed 50 double spaced typed pages. This includes the cover page, abstract, figures, and references.

SUBMISSION

Manuscripts will be accepted for review when the author(s) provide: a) a cover letter indicating that the manuscript has not been published, or is not being considered for publication anywhere else, in whole or in substantial part; b) the original manuscript and three copies; c) an address, both mailing and email, where the recipient can be reached for clarification of any material submitted, for notification of acceptance of publication, or for notification of nonacceptance of publication.

FIRST-TIME AUTHORS

Practitioners are encouraged to submit manuscripts or outlines of possible articles for review. Writing assistance is available if needed.

SUBMISSION INFORMATION

Any inquiries concerning publication or rejection of material submitted may be directed to the journal editors:

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